

Regular Meeting of the Board of Directors

Wednesday, November 14, 2018 - 6:00 pm

**The Regional District of Kootenay Boundary
Board Room, Trail, BC**

A G E N D A

- 1. Call to Order-Manager of Corporate Administration**
- 2. Consideration of the Agenda (Additions/Deletions)-Manager of Corporate Administration**

- a)** The agenda for the Regional District of Kootenay Boundary Board of Directors November 14, 2018 Inaugural meeting is presented.

Recommendation: Corporate Vote Unweighted

That the agenda for the Regional District of Kootenay Boundary Board of Directors November 14, 2018 Inaugural meeting be adopted as presented.

- 3. Oaths of Office
Oaths of Office Conducted by Provincial Court Judge Rob Brown**

- a)** The Manager of Corporate Administration will organize and direct the Oaths of Office process prior to, and during the Board meeting and will call each Director to the podium.

- 4. Election of the Board Chair for the Year 2019
To be conducted by the Manager of Corporate Administration.**

- a)** (1 vote per Director)

The Manager of Corporate Administration will call three times for nominations for the position of Chair of the Board.

For each person nominated and who has consented to the nomination, an election by secret ballot will be held. Prior to the distribution of the ballots, candidates will have the opportunity to address the Board.

If only one candidate is nominated, the Manager of Corporate Administration will declare the candidate elected by acclamation.

If only two candidates are nominated, the candidate receiving the majority of votes from the members of the Board who are present will be declared elected.

If three or more candidates are nominated, and no candidate receives a majority of votes, the name of the candidate receiving the least number of votes will be removed, ballots will be redistributed and the remaining candidates will stand again for election.

This process will be repeated until a candidate is elected, or until only two candidates remain and the vote is tied.

In the event of a tie vote: the names of the candidates will be written on separate pieces of paper and placed in a container. The Manager of Corporate Administration will be asked to withdraw one paper and the candidate whose name is on the withdrawn paper will be declared elected.

5. Election of the Board Vice-Chair for the Year 2019

To be conducted by the Manager of Corporate Administration.

- a) The process for nominating and electing the Board Vice-Chair is the same as that for nominating and electing the Board Chair.

6. Destruction of the Ballots

- a) **Motion to Destroy the Ballots**

Recommendation: Corporate Vote Unweighted

That the ballots used for the elections of the RDKB Broad Chair and Board Vice-Chair for the Year 2019 be destroyed.

7. Turn the Meeting Over to the Chair

8. Banks

- a) **RDKB:** Canadian Imperial Bank of Commerce (CIBC)-Trail, BC

Grand Forks Recreation: Canadian Imperial Bank of Commerce (CIBC)-Grand Forks, BC

Beaver Valley Regional Parks, Trails and Recreation: Kootenay Savings Credit Union-Fruitvale, BC

Other: Heritage Savings & Credit Union-Greenwood, BC

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors appoints the Canadian Imperial Bank of Commerce, Trail, BC; Canadian Imperial Bank of Commerce, Grand Forks, BC; Kootenay Savings Credit Union; Fruitvale, BC and the Heritage Savings and Credit Union; Greenwood, BC as the RDKB's Financial Institutions for the Year 2019.

9. Signing Authority

a) Signing Authority for the Year 2019

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors appoints the Board Chair, Board Vice-Chair, Finance Liaison, Chief Administrative Officer, Deputy Chief Administrative Officer, General Manager of Finance and Financial Services Manager as RDKB signing authorities for the Year 2019. **FURTHER** that the RDKB Board of Directors also appoint three East-End Directors as Directors at Large Signing Authorities.

10. Board Appointments (Other)

a) Municipal Finance Authority (MFA)

Board Chair and Board Vice-Chair as Alternate

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors appoints the Board Chair and the Board Vice-Chair as Alternate to the Municipal Finance Authority for the Year 2019.

b) Municipal Insurance Association (MIA)

Board Chair and an Appointed Board Member as Alternate

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors appoints the Board Chair to the Municipal Insurance Association for the Year 2019. **FURTHER** that the Board appoint one other Director as the RDKB Alternate Director for the Year 2019.

11. Chair Appointments to Standing Committees

- a) The Chair Appointments will be announced at a later date.

12. Schedule of Post-Election Board Orientation and Planning Sessions

- a) [Board Orientation and Planning Sessions Schedule](#)

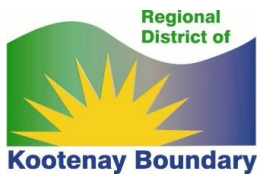
Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors receive the Board Orientation and Planning Sessions Schedule as presented.

13. Discussion of Items for Future Meetings

14. Question Period for Public and Media

15. Adjournment



Memorandum

To: Board of Directors

From: Mark Andison, Chief Administrative Officer

Date: November 9, 2018

Subject: POST-ELECTION BOARD ORIENTATION, STRATEGIC PLANNING, AND SERVICE WORK PLAN SESSIONS

Earlier in the year, the Policy and Personnel Committee identified a number of orientation, strategic planning, and work planning sessions to be scheduled post-election. The following are the sessions planned to date:

Boundary Flood Recovery Workshop (for Boundary Directors), November 20, 2018, 10:00 AM – 12:00 PM , Grand Forks City Hall

Finance Orientation Session, Thursday, November 29, 2018, 4:00 PM, RDKB Grand Forks Boardroom (before Board meeting)

Board of Directors General Orientation Session,
Friday, January 18, 2019, 5:00 PM (TBC)

Service Work Plans Workshop,
Saturday, January 19, 2019, 8:00 AM – 3:00 PM (TBC)

Emergency Management Orientation Session – Role of Policy Group During Emergency Activations
Thursday, March 28, 2019, 4:00 PM (before Board meeting)

Board Governance Workshop with Gerry Berry,
Friday, April 5, 2019, 5:00 PM (TBC)

Board Strategic Planning Workshop
Saturday, April 6, 2019, 8:00 AM – 3:00 PM (TBC)

